



**NORTHAMPTON BOROUGH COUNCIL**  
**OVERVIEW AND SCRUTINY COMMITTEE**

**20 JUNE 2018**

**BRIEFING NOTE:**

**EVALUATION OF OVERVIEW AND SCRUTINY WORKING GROUP**

**1 INTRODUCTION**

- 1.1 The Overview and Scrutiny Committee commissioned the Working Group to undertake Scrutiny activity, evaluating the success of Overview and Scrutiny since 2005.
- 1.2 Membership of the Working Group comprises Councillor Jamie Lane (Chair); Councillors Aziz, Alan Bottwood, Vicky Culbard, Sam Kilby-Shaw, Dennis Meredith and Zoe Smith.
- 1.3 At the inaugural meeting of the Working Group, Councillors agreed the scope of the Review; a copy is attached at Appendix A, for the Committee's approval.

**2 UPDATE**

- 2.1 In discussing the rationale for the Scrutiny activity, the Scrutiny Panel felt that the required outcomes should be:
  - To report on the effectiveness of Scrutiny Reviews undertaken to date and produce an Action Plan for any required improvement in the Review process.
- 2.2 The schedule of meetings comprises:-

June 2018 – March 2019

- 11 June - Scoping meeting
- 2 July - Evidence gathering
- 17 September - Evidence gathering
- 19 November - Evidence gathering
- 26 February 2019 - Evidence gathering

- 26 March - Approval final report

2.4 Meetings of the Scrutiny Panel will commence at 6.00pm and be held in the Jeffery Room at the Guildhall.

2.5 In accordance with the Scrutiny Panel Protocol the Chair of this Scrutiny Working Group will provide written progress reports to future meetings of the Overview and Scrutiny Committee for information.

### **3 RECOMMENDATION**

3.1 That the Overview and Scrutiny Committee approves the scope of the Evaluation of Overview and Scrutiny, as attached at Appendix A.

Author: Tracy Tiff, Overview and Scrutiny Officer, on behalf of Councillor Jamie Lane, Chair, Evaluation of Overview and Scrutiny Working Group

12 June 2018